



Department of Library

Shri D. P. Mahroliya Librarian

Shri Raja Dubey Assis. Garade 3

Shri Keshav Prasad Ahirwar Computer Operator

Library as a Learning Resource- “Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library”

Details of Library Setup

Sr. no	Items	Data
1	Total area of the Library	Approx. 4000 sq.ft
2	Total seating capacity	50
3	Working hours	10:30 A.M to 05:30 P.M
4	Lounge Area	Used as reading rooms
5	On Holidays	Closed
6	Before examination days	10:30 A.M to 05:30 P.M
7	During examination days	10:30 A.M to 05:30 P.M

The library renders students and teachers the following services-

- ❖ Lending Books.
- ❖ Guidance for library users.
- ❖ Suggestions reference books.
- ❖ Providing E-resource based services.
- ❖ Enhancing general awareness.

Facilities for SC/ST students-SC/ST students of the institution are provided a study kit worth Rs.2000/- sponsored by the Department of Higher Education ,Madhya Pradesh the study kit contains- Text books, Note Books, Stationery, Dictionary etc.

Details of SC/ST students Benefitted During the last five years

Year	SC students		ST Students	
	Total	benefited	total	benefited
2016-17	536	536	108	108
2017-18	623	623	123	123
2018-19	755	755	155	155
2019-20	885	885	177	177
2020-21	995	995	198	198
2021-22				

The support provided by the library staff is as under---

- They help students and staff in searching and identifying the requisite book.
- Help them use E-resources.
- Provided study kit to the SC/ST students under the Book Bank Scheme sponsored by the Departments of Higher Education.
- Give Information to students and teachers about new books.
- Provide newspapers and magazines for preparation of competitive examinations.
- Write suvichar (thought for the day) on the notice board every day.
- Provide copies of the syllabus to students and teachers.
- Provide question paper of previous examinations of different classes and subjects.

Special facilities offered by the library to the visually/physically challenged persons-

Ramps are provided for easy movement. Physically challenged students are provided special assistance from the library staff if they need any such help.

specialized services provided by the library

- Manuscript
- Reference
- Reprography
- ILL (Inter Library Loan Services)
- Information deployment and notification
- Download
- Printing
- Reading list/Bibliographic compilation.
- In-house/remote access to E- resources.
- User orientation and awareness.
- Assistance in searching database.
- INFLIBNET/IUE facilities.

Library is automated using Integrated Library Management System (ILMS)

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Name of ILMS software	SOUL	SOUL	SOUL	SOUL	SOUL
Nature of automation (fully or partially)	Partially	Partially	Partially	Partially	Partially
Version	2.0	2.0	2.0	2.0	2.0
Year of Automation					

Table: Total No. of Books Purchased During the last four years Library Holding

Library Holding	2017-18		2018-19		2019-20		2020-21		2021-22	
	Numbers	Total costs	Numbers	Total costs	Numbers	Total costs	Numbers	Total costs	Numbers	Total costs
Text books	1797	296159	772	145295	1797	296159	772	-		470481
Reference books	11	2704	-	-	11	2704	-	970		
Newspapers and magazines	21500		22000		22000		22500			

